

**MINUTES OF A MEETING OF NEYLAND TOWN COUNCIL HELD ON MONDAY 2ND AUGUST 2022
AT 7.00 AT NEYLAND COMMUNITY HUB, JOHN STREET, NEYLAND**

PRESENT: Cllr P Hay
Cllr A Lye
Cllr A Phelan
Cllr M Harry
Cllr Angela Radice
Cllr Steve Thomas

ALSO IN ATTENDANCE: Vanessa Walker – Town Clerk, Sarah Jane Absalom

APOLOGIES: Cllr Rhianna Riggs
Cllr Karen Panter
Cllr Leah Unwin
C Cllr. Josh Beynon

3051 TO APPOINT A CHAIR FOR THE MEETING

Cllr. Mike Harry was nominated to act as Chair for the meeting. Proposed by Cllr. P Hay, seconded by Cllr. A Phelan. All in favour.

3052 DECLARATIONS OF INTEREST

Cllr. M Harry – item 3061 – Neyland Community Hub User Group Meeting.
Cllr. A Phelan – item 3020 - MUGA
Cllr. A Phelan – item 3067(11) - School lunch tables

3053 REPRESENTATION BY PUBLIC

None

3054 MINUTES OF LAST MEETING

The Minutes of the Meeting held on the 4th July 2022 were agreed as a true record. Proposed by Cllr. A Lye, seconded by Cllr. P Hay.

3055 MATTERS ARISING

The following points were raised:

- a) **3025 - CCTV** – there have been problems with downloading footage. Cllr. P Hay is investigating.
- b) **3020 - MUGA** – in the absence of any agreed arrangement for the opening of the MUGA over the summer holidays a press release was agreed. Councillors are concerned about the current state of the facility. Cllr. M Harry proposed the release of press release seconded by Cllr. Steve Thomas. All in favour.

RESOLVED: To issue a press release about the MUGA.

- c) **3048 - PR Opportunity** - Cllr. S. Thomas queried whether the £200 advert taken out in Neyland Carnival week was well spent. It was felt that in the absence of any PR programme it had been useful. The Town Clerk suggested a new PR Committee be formed to look at adopting a new PR policy, targeted advertising and raising the Council's profile. Cllr. M Harry felt that the positive

publicity generated by the Town Council supporting the Carnival had been beneficial. The Town Clerk was asked to thank the Carnival Committee on behalf of the Town Council for such a good event and request feedback from the Town Improvement Grant

d) **3038 Training** – most of the new Councillors have attended the New Councillor Induction online training and the rest will be booked in soon, including the new co-optees.

3056

NEW COMMITTEES

This was deferred at Cllr. M Harry's request until September when the Town Council would have its full complement of 12 Councillors.

3057

SECOND ROUND OF CO-OPTION INTERVIEWS

A schedule for the next round of co-option interviews was agreed. Three vacancies remain.

3958

NEYLAND & JOHNSTON SURGERY

Councillors discussed the recent news of the retirement and resignation of two doctors at the Neyland & Johnston Surgery. The Clerk was asked to request an urgent meeting with Hywel Dda to specifically discuss the Neyland surgery specifically.

RESOLVED: To request an urgent meeting with Hywel Dda Health Board.

3059

REQUEST TO SUPPORT THE SAVE WITHYBUSH HOSPITAL CAMPAIGN

Councillors discussed the request to support the Withybush Hospital Campaign with a Model Motion. The Clerk was asked to set up a meeting with the campaigners and no decision would be made until the meeting had been held.

RESOLVED: To meet with the Save Withybush Hospital Campaign.

3060

LAND TRANSFER OF THE ATHLETICS CLUB FIELD

Draft land transfer documents had been received. It was felt that the terms of the transfer document should be strengthened to protect the interests of Neyland Football Club and the Clerk was asked to arrange a virtual meeting for Cllrs: M Harry and P Hay to meet with the solicitor and C Cllr. Simon Hancock.

RESOLVED: To further discuss the terms of the land transfer document.

3061

ATTENDANCE AT THE NEYLAND COMMUNITY HUB USERS GROUP MEETING

It was agreed that the Town Clerk and Cllr. S Thomas would attend this meeting on the 17th August. Proposed by Cllr. A Lye, seconded by Cllr. P Hay.

RESOLVED: To send two representatives to the NCH User Group Meeting.

3062 **TO CONSIDER QUOTATIONS FOR SAFER SURFACING MATTING FOR THE PLAYPARK**

The Clerk was asked to get two more quotes so that there are three quotes to consider at the September meeting.

3063 **CHAIR'S ANNOUNCEMENTS**

None.

3064 **APPLICATION FOR COMMUNITY BENEFIT FUNDING TO JLEN**

Suggestions so far include:

1. mixed age social club
2. disability friendly pathway through Playpark
3. disabled friendly playpark apparatus, eg. roundabout.
4. suicide prevention project/wellbeing centre
5. small embankment slide in hotel gardens, Brunel Quay.

The Clerk was asked to get prices for a disabled friendly roundabout for the playpark and for a small slide for Brunel Quay. For further discussion at the September meeting.

RESOLVED: To get costings and plans for projects to be submitted to JLEN

Cllr. S Thomas proposed that he progress his project with Pembs County Council and Burton Community Council to see about using the old toll building at the Cleddau Bridge. Seconded by Cllr. A Lye, all in favour.

3065 **UPDATE ON ACCOUNTS TO 31st JULY 2022**

The following financial information had been circulated using the new reporting format.

a) Bank Account Reconciliation Summary showing the following balances:

Current Acct:	£34,430.19
Savers Acct:	£19,763.96
Mayor's Acct:	£ 290.34
Twinning Acct:	£ 1.00

b) Financial Statement showing :

Income:	£518.50 (gross)
Expenditure	£3604.34 (gross).

c) Financial Budget Comparison showing:

Set budgets, monthly spend, cumulative spend and remaining amount in each budget.

The Clerk was thanked for her help with Town Council payments due to problems with Barclays Bank.

RESOLVED: That the financial information be agreed and accepted.

3066 **TRANSACTIONS FOR APPROVAL AND PAYMENT**

Accounts totalling £2,154.14 (gross) were approved for payment. Proposed by Cllr A Phelan seconded by Cllr A Lye.

3067 **TOWN CLERK'S REPORT**

The following report had been submitted for Councillors' attention.

1. Five Town Councillors and the Town Clerk had attended a Hywel Dda strategic meeting re the proposed changes to Withybush Hospital, and the building of a new hospital, on Mon 1st August. The Health Board are keen to meet again. A public meeting might be appropriate as well.
2. Eluned Morgan AM – The Town Clerk has managed to get in touch with her local office – about the Neyland Surgery situation – waiting to hear back.
3. Police & Crime Commissioner – email received. Expecting result of visit to discuss CCTV.
4. Letter of complaint sent to William Bramble, CEO, Pembs C Council re land transfer for community gardens.
5. Street sign on High Street – this was ordered back in January. Have chased it up twice – expected imminently!
6. Wales Air Ambulance – thank you letters received for two donations of £100 and £300 respectively.
7. Forget me Knots group – thank you card received for the donation towards a Jubilee Street Party.
8. Music at Llanstadwell – email received.
9. Email from Stephen Crabb MP re Town Council's support of the Carnival this year.
10. Fishguard & Goodwick Civic Event – Saturday 3rd September, St. Davids Civic Event – Sunday 18th September. Invitations received.
11. Request from Neyland Community School for funding to assist with purchase of round tables for childrens' lunchtimes.
12. Planting of Sportsway flowerbed with lavender: quotes received from Honeyborough Garden Centre and Grandiflora quote who will also plant them for a small additional cost.
13. Response received from Christian Newman, WAST (Wales Ambulance Services Trust) to invitation to attend a virtual meeting with the Town Council to discuss ambulance provision. For further action.
14. Twinning – further email received from Rachel Tomasini – they are happy to meet virtually in September. They have a lot of photos and information about Neyland and the twinning on their website: www.jumelagesanguinet-neyland.com Rachel has sent the history of the twinning relationship to date.
15. Bank mandate and online banking still not sorted. Official complaint made - £100 compensation received for the Town Council.

